

## **Individual Group Spending Tracker**

DUE NO LATER THAN A WEEK AFTER THE POSTER FAIR

<b>Student Name</b>	
<b>Student Number</b>	
<b>Supervisor Name</b>	
<b>Group Number</b>	
<b>Project Name</b>	
<b>Date</b>	

Please be advised that only equipment is eligible for reimbursements. Non-eligible items include printing costs, poster costs, and booth decoration costs. All receipts (original and electronic) are due to your Supervisor no later than the week after the poster fair. Attach receipts to this document upon submission to your Supervisor.

<b>Description</b>	<b>Foreign Currency</b>	<b>Canadian Currency</b>	<b>GST Paid</b>
<b>Total</b>			